



**W. BROWN & ASSOCIATES**  
**PROPERTY & CASUALTY INSURANCE SERVICES**  
19000 MacArthur Blvd., Suite 700, Irvine, CA 92612  
License #0755999

Voice Number: (949) 851-2060  
Fax Number: (949) 794-0744  
www.wbais.com

## CONTRACTORS SUPPLEMENTAL QUESTIONNAIRE

1. Applicant: \_\_\_\_\_
2. Years in business? \_\_\_\_\_ Years of Experience? \_\_\_\_\_ License # \_\_\_\_\_
3. Operations: General Contractor \_\_\_\_\_% Construction Manager \_\_\_\_\_% Artisan / Subcontractor \_\_\_\_\_%
4. Type of Work Performed:

Residential \_\_\_\_\_% Commercial \_\_\_\_\_% Industrial \_\_\_\_\_% = 100%

New Construction \_\_\_\_\_% Remodel \_\_\_\_\_% Service & Repair \_\_\_\_\_% = 100%

If any of your work involves new residential construction, please explain (include whether apartments, custom homes, tract homes or condominiums and no. of units): \_\_\_\_\_

5. Do you use subcontractors? Yes ☐ No ☐ If yes, please complete the following:
  - a. What percent of your work is subcontracted out \_\_\_\_\_% Subcontract Costs \$ \_\_\_\_\_
  - b. List the trades of your subcontractors and give the percentage of your work they perform:  
\_\_\_\_\_ % \_\_\_\_\_ % \_\_\_\_\_ %  
\_\_\_\_\_ % \_\_\_\_\_ % \_\_\_\_\_ %
  - c. Do you collect certificates of insurance from subcontractors? Yes ☐ No ☐
  - d. Do you require subcontractors to name you as an additional insured? Yes ☐ No ☐
  - e. Do you have a formal written contract with subcontractors? Yes ☐ No ☐  
If yes, does it have a hold harmless / indemnification agreement in your favor? Yes ☐ No ☐

6. Estimated & Actual Prior Year Payroll, Subcontract Costs & Receipts:

	Payroll	Costs	Receipts
Upcoming Year			
First Prior Year			
Second Prior Year			
Third Prior Year			

7. List & describe your three largest current or planned projects:
  1. \_\_\_\_\_ Receipts or Cost: \$ \_\_\_\_\_
  2. \_\_\_\_\_ Receipts or Cost: \$ \_\_\_\_\_
  3. \_\_\_\_\_ Receipts or Cost: \$ \_\_\_\_\_
8. List & describe your three largest jobs in the past five years:
  1. \_\_\_\_\_ Receipts or Cost: \$ \_\_\_\_\_
  2. \_\_\_\_\_ Receipts or Cost: \$ \_\_\_\_\_
  3. \_\_\_\_\_ Receipts or Cost: \$ \_\_\_\_\_
9. Approximate dollar value of average job completed (including labor & materials) \$ \_\_\_\_\_
10. Do you have any prior or planned jobs covered under "wrap-up" or OCIP policies? Yes ☐ No ☐  
If yes, please explain \_\_\_\_\_
11. Do your prior operations differ substantially in nature from your current operations? Yes ☐ No ☐

If yes, please explain \_\_\_\_\_

12. Do you perform work on hillsides, slopes, landfill, or other subsidence prone areas? Yes ☐ No ☐  
If so, what is the maximum degree of slope? \_\_\_\_\_ Description of work \_\_\_\_\_

13. Does your work involve engineering techniques such as caissons, piers, retaining walls, shoring, underpinning, etc.? Yes ☐ No ☐

Description \_\_\_\_\_

If you have built or will build retaining walls, what is the maximum height? \_\_\_\_\_ feet

14. Does your work involve the repair of fire damage, water damage, or mold damage? Yes ☐ No ☐

If so, what is the percentage of operations? \_\_\_\_\_% Describe \_\_\_\_\_

15. Do you perform work above two stories in height (other than interior remodeling)? Yes ☐ No ☐

If so, what percentage? \_\_\_\_\_% Maximum height \_\_\_\_\_ feet

Description \_\_\_\_\_

16. Do you perform any work below ground level? Yes ☐ No ☐

If so, what percentage? \_\_\_\_\_% Maximum depth \_\_\_\_\_ feet

Description \_\_\_\_\_

17. a. Have there been claims or legal actions against you in the past 5 years? Yes ☐ No ☐

b. Are there any claims or legal actions pending against you? Yes ☐ No ☐

c. Are you aware of any incidents or acts that may give rise to claim or legal action? Yes ☐ No ☐

d. Have you been accused of faulty construction in the past 5 years? Yes ☐ No ☐

e. Have you been accused of breaching a contract in the past 5 years? Yes ☐ No ☐

18. Have you or will you perform, supervise, or subcontract any of the following? Explain "yes" answers below.

	Yes	No		Yes	No
a. Demolition	<input type="checkbox"/>	<input type="checkbox"/>	l. Process piping	<input type="checkbox"/>	<input type="checkbox"/>
b. Construction management for a fee	<input type="checkbox"/>	<input type="checkbox"/>	m. Swimming pool construction	<input type="checkbox"/>	<input type="checkbox"/>
c. Work at airports, utilities or hospitals	<input type="checkbox"/>	<input type="checkbox"/>	n. Road / highway / bridge / overpass construction	<input type="checkbox"/>	<input type="checkbox"/>
d. Seismic retrofitting	<input type="checkbox"/>	<input type="checkbox"/>	o. Underground tank removal, repair or installation	<input type="checkbox"/>	<input type="checkbox"/>
e. Elevator or escalator work	<input type="checkbox"/>	<input type="checkbox"/>	p. Work on gas or LPG lines or pumps	<input type="checkbox"/>	<input type="checkbox"/>
f. Boiler installation/repair	<input type="checkbox"/>	<input type="checkbox"/>	q. Asbestos or lead abatement	<input type="checkbox"/>	<input type="checkbox"/>
g. Industrial machinery repair or Installation (millwright work)	<input type="checkbox"/>	<input type="checkbox"/>	r. Work at gas stations or refineries	<input type="checkbox"/>	<input type="checkbox"/>
h. Use of cranes	<input type="checkbox"/>	<input type="checkbox"/>	s. Dam or levee work	<input type="checkbox"/>	<input type="checkbox"/>
i. Rental of equipment to others	<input type="checkbox"/>	<input type="checkbox"/>	t. Traffic signals / controls work	<input type="checkbox"/>	<input type="checkbox"/>
j. EIFS work (exterior finish insulation system or similar products).	<input type="checkbox"/>	<input type="checkbox"/>	u. Alarm installation/repairs/monitoring	<input type="checkbox"/>	<input type="checkbox"/>
k. Playground equipment install/repair	<input type="checkbox"/>	<input type="checkbox"/>	v. Roofing – installation or repairs	<input type="checkbox"/>	<input type="checkbox"/>

I hereby certify that the above information is accurate to the best of my knowledge.

Signature of Applicant\* \_\_\_\_\_ Date \_\_\_\_\_

Name and Title \_\_\_\_\_